RST DAY Culminating Activity - Skill Demonstration

Name:

- Choose a skill / task that you perform at your workplace that <u>can be demonstrated</u>.
 o choose a skill that you are good at
- **Organize** a presentation date with your employer & teacher.
 - o Dates get booked up fast. Plan NOW!
 - Set up a time (date, time and place) with your COOP teacher
 - No longer than **30 minutes**
 - CHECK with your supervisor that the TIME & DATE work for them
- **Prepare** for Demo Day.
 - *Have a plan* of how you are going to present. Include the following:

Introduction	Introduce the task before you perform it. Name it & Say it! Remember we don't do this task everyday. What it is, Why it's important, Where/When you would use it etc				
Materials	Present the materials needed to complete the task <i>Have these organized and <u>ready before your teacher arrives</u></i>				
Perform Skill	Teach the skill or task –walk your teacher through the 'steps' <i>Explain what you are doing; why theses steps are necessary Consider Safety, Service/Product Quality, Efficiency</i>				
Sum Up	 Review: a) what you have done, b) how you have done it, c) what went right and d) what went wrong. 				

• Lastly, complete & submit the RST Demo Day Reflection sheet the day following your demo

TIPS for SUCCESS

✓ Communicate effectively

- ✓ Show **confidence and enthusiasm** for your demo.
- Use workplace specific vocabulary or terminology.

Practice makes perfect – be sure to practice not only the skills but the presentation. Ask your supervisor to be your audience.

Just a note to think about – your employer may be asked to comment on your DEMO.

CAUTION: This is your DEMO - you must show your learning. If your Supervisor or a fellow worker does it – they get the mark!

DEMO DAY Skill Demonstration Summative "THE PLAN"

Due :

Make a plan of the Demonstration.....and submit at our next inclass.

This is an outline only...expect to elaborate on these points during your presentation

Introduction *–Introduce the task that you are going to perform* <u>Description of Task</u>: This should include name of task, reasoning behind the task, expected time to complete:

<u>Rationale</u>: (Why have you chosen this task? Why is it important to you/your coop position? Why is it important to the company/the business?)

Perform the task

Break Down of Task: Try to break down demo into 5 steps.

1)			
2)			
3)			
4)			
5)			

Materials - What do you need for the Demo (tools, manuals, materials etc.)?

RST DEMO DAY Skill Demonstration Summative <u>Reflection Sheet</u>

Many workplace projects require employees to reflect or de-brief once an activity/project is completed. This part of the summative allows you to reflect on your demonstration visit, and allows you to critique your performance by answering the following questions:

1)	Did your demonstration go	YES	NO			
	Why/Why not?					
2)	Did it meet your expectations?					
	Below Expectations	Expectation met	Exceeded Expectati	ons		
	Why (Explain, with details	s)?				

- How could you have improved the skill performance during the demo? (Consider all the assignment steps – planning, teaching, summing up)
- 4) If you did your demo again, what would you do differently next time? Choose a different skill/task? *Give a concrete example of what you would do differently.* Be specific.